

Input by:

Win Tin Swimming Club

July - September 2022

Swimming Course Application Form

(Sun Yat Sen Memorial Park)

Attention Applicants!

Old Student Enrolment Deadline*: 5 JUN New Student Enrolment Deadline#: 12 JUN

*Any existing student applying after the 'Old student enrolment Deadline' will be regarded as a new student for processing.

For information on enrolment please refer to the 'Enrolment and Student Model Code' section

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Potential students will be recommended to join the swimming team of Win Tin Swimming Club. With over 30 years of teaching experience, Win Tin Swimming Club has been awarded as the highest score swimming club of Hong Kong China Swimming Association for 15 years consecutively. Win Tin Swimming Club garnered the Boys overall, Girls overall and Club overall championship over 120 times in local important swimming competitions

344	inining competition	Ulis				
App	lication Form (P	lease check the rel	levant options and fill in all info	ormation, otherwise	the application will not be proc	essed.)
	mmer's Information ew Student		☐ I would like	to have a receipt. (l	Please provide a self-addressed env affixed, otherwise the request	
Nan	ne: (Chinese)			(Eng	rlish)	
Tele	phone No.: (Mother's	s Mobile)	(Father's Mo	bile)	(Swimmer's Mobile	e)
Plea	se provide a telephone	no. that can rece	eive SMS (short message ser	vice). (Choose on	y one of the following.)	
\square M	Iother's Mobile 🔲 F	Father's Mobile	Other:			
Date	of Birth (DD/MM/YY	YYY) :		Sex: Male / I	Female	
Atte	nding School:			Grade & Class	: Grade Class	Student No
Resi	dential Address: (Di	istrict, e.g. Tai W	/ai) (Address		~	
Cod	les and Times of Sw	vimming Cour	ses Applied for			
- -	contact by phone to confine If the student is applying application processing will apply to the student in the student in the student is applying application processing will be student in the student i	rm the choice of the a for "Beginners Prep Il be delayed. The Co et the parents of stud	class, Win Tin will not give further preferred class or the 3 rd preferred class or the 3 rd preferred of Course" or "Nursery Course", the ompany shall not be held responsible ents accepted to "Beginners Prep Come of the courses.	ed class. e 2 nd preferred class an e in case the student's	d the 3 rd preferred class must be a application is unsuccessful for this	filled in, otherwise the reason.
	1 st Preferred C	Class	2 nd Preferred	Class	3 rd Preferred	Class
Swi	mming Course Code	Time	Swimming Course Code	Time	Swimming Course Code	Time
1						
2						
Vacco Swim □ Ca □ Ca	cination requirements of aming Skill Level (Please p annot swim n swim, Freestyle can swim	or depending on orovide accurate info	"Vaccine Pass", all person en the corresponding swimming formation to facilitate the grouping roke can swimM, Breasts Progress Chart) Level	g pool precautiona g of the students)	ry measures requirements.	
	did you receive the course	_	rogress Chart / Level			
□ W	ebsite	☐ Friend ☐ Po	ost			
	Make the chequ	e payable to:	泳天游泳會有限公司 / `	Win Tin Swimming	Club Ltd.	
I here Swim comp Comp Accor	fully and sign, otherway declare that once I am adming Club Ltd. Meanwhile, ensation from the Company bany rding to the Personal Data (I	wise the applicate complete to the course of the course of the course of the staff of the Course of	e or guardians of swimmer tion will not be processed.) I have applied to, I will comply win good physical condition and capa ompany in case of physical injury a laccept Win Tin Swimming Club L communication, programme/service	th the "Model Codes for ble of participating in t and property loss incurr td to use my personal of	or Enrolment and Students" establi he course I have applied to and wi ed due to the participation in the ac data (including name, telephone nu	shed by Win Tin Il not recover ctivities of the
Nam	ne of Signer:		(Relationship with Sw	vimmer:) Signature :	
CA	Old Student\$ l	by C/TR/CQ (# -	dd D/ N	Collected by on	D/ M

Remarks:

Swimming Course Categories

Students may choose from different types of swimming courses according to their ability, age and goals. There are three different levels of training with different training content:

1 Swimming Training→2 Swimming Team Prep / School Swimming Team→3 Win Tin Swimming Team

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Swimming Course	Age Group	Skill Level of Student	Course Details (Based on Win Tin's "Ten-Level Swimming Progress Chart")	Teacher-Student Ratio	
Beginners Prep	2-3 years old	From beginners to being able to swim freestyle 5m or less	Preparatory Course	1:2	
Nursery	3-4 years old	From beginners to being able to swim freestyle 5m or less	Level One Course	1:4	
Nursery and Children*	3-15 years old		Levels One to Six Courses [Flexible teaching methods,	For those who cannot swim 50m: 1:6	
Children	5-15 years old	Any skill level 【from beginners to those who are proficient in all of the four styles】	courses are conducted in wide designated pools/lanes, and students are divided into groups	For those who can swim 50m: 1:8	
Adults	16 years old or above		according to their ability]	1:8	
Swimming Team Prep	5-13 years old	Being able to swim freestyle 100m or more, backstroke or breaststroke 50m or more	Levels Six to Seven Courses	1:15	
Four Styles Improvement	8-16 years old	Being able to swim freestyle 200m, backstroke 100m, breaststroke 100m and butterfly stroke 50m	Level Seven Course	1:15 -	

^{*}This course category is designated to be carried out in public swimming pools, and is not available in other pools.

Win Tin's "Ten-Level Swimming Progress Chart"

Consists to ten levels. To ensure students' learning progress and safety, necessary changes will be made to the courses of this program according to the limitations of the arrangement of individual pools.

arrangement of individual pools.										
Level	Training Focus	Course	e Content	Objective						
Eight to Ten	Enhance the competition technique of 4 styles.	The middle to advance training system for Win Tin's swimming team For details regarding Win Tin swimming team course content, please visit our website:		Improve personal confidence, determination and resilience, etc. Have opportunities to participate in territory-wide public swimming contests Outstanding performers will be recommended to join the Hong Kong National Squad Training Team						
Level	Main Style to Learn	Course Conte	ent and Sequence	Objective/Test						
Seven	All 4 styles – Butterfly stroke, backstroke, breaststroke and freestyle	Swimming competition rules Improvement of jump-off, turn and pool-touching finish movements	Improvement of four styles techniques Enhancement of endurance, speed and competition techniques.	Be able to complete 100 m in four styles Be able to complete time test for 50 m freestyle, backstroke, breaststroke and butterfly stroke Timed test for 50 m freestyle kicking using a kickboard						
Six	Butterfly stroke	Leg and arm technique Arm and leg movement coordination Technique decomposition	Arm and leg movement, and breathing coordination Improvement of four styles' start techniques	Be able to complete 200 m in freestyles, 100 m backstroke and breaststroke, and 50 m butterfly stroke Timed test for 50 m freestyle kicking using a kickboard						
Five	Breaststroke	Leg and arm technique Arm movement and breathing coordination Arm and leg movement, and breathing coordination	Treading in water Breaststroke start technique	Be able to complete 100 m in freestyles, 50 m backstroke and 50 m breaststroke Timed test for 50 m freestyle kicking using a kickboard						
Four	Backstroke and breaststroke kicking	Freestyle and backstroke technique improvement Freestyle and backstroke distance training	Backstroke jump-off movement Breaststroke kicking and arm movements	Be able to complete 50 m freestyle and 25 m backstroke Timed test for 50 m freestyle kicking using a kickboard						
Three	Freestyle and backstroke	Freestyle and backstroke Basic freestyle jump-off movements	Backstroke arm techniques Coordination of backstroke arm and leg techniques	Be able to complete 25 m freestyle and 12.5 backstroke Timed test for 25 m freestyle kicking using a kickboard Be able to complete 25 m freestyle kicking using a kickboard						
Two	Freestyle and backstroke kicking technique	Freestyle arm and leg movements and kicking breathing coordination (with kickboard) Freestyle arm and leg movements and kicking breathing coordination	Backstroke floating and body position Backstroke kicking	Be able to complete 12.5 m freestyle Master basic backstroke kicking						
One	Freestyle	Learning basic swimming techniques in a relax way, in a safe and comfortable swimming environment. Basic leg movements and exhalation under water	Coordinate leg movements with breathing (straight arms holding the edge of the swimming pool) Floating kicking and basic arm movements Enhance self-confidence	Master basic breathing technique Float-kicking Basic arm and leg movements and breathing technique Be able to swim 5 m freestyle						
Beginners Prep	Swimming interest cultivation and aquatic safety learning	Aquatic safety knowledge learning Cultivate swimming interest through games in water Exhalation under water (blow air bubbles)	Learn moving forward in water Learn freestyle kicking and arm movements using a kickboard	Be able to exhale in water while using a kickboard and finish 5 m freestyle kicking						

Swimming Pools in Hong Kong

Sun Yat Sen **Memorial Park Swimming Pool**

Address: 16 Eastern Street North, Sai Ying Pun, HK Meeting place: Swimming Pool main entrance Remarks: Except for temporary closures or match days, parents may bring their own swimming pool plastic slippers and enter the swimming pool area to observe the lesson at their own cost. (Daily temporary closure hours: 12noon - 1pm; 5pm-6pm)



Application Methods

Submit paper application form

Step 1 Fill in all information about the swimmer

Step 2 Fill in the desired courses and times

Step 3 Prepare a cheque of the required amount

We do not accept cash in the pool.

Step 4

Submit the application form along with the cheque to the Company's office personally or by mail or deliver the same to the Company's swimming pool staff personally

Submitting payment by cheque:

- Make the cheque payable to: Win Tin Swimming Club Ltd. (We do not accept promissory notes and postal money orders.)
- Cash is accepted in Win Tin Office for enrollment; Address: Room 1205, Fortress Tower, 250 Kings Road, North Point



Nursery and Children Course (3 to 15 years old)

Skill Level of Student: Any skill level 【from beginners to those who are proficient in all of the four strokes】 Course Details: Level One to Six Courses (Based on Win Tin's "Ten Level Swimming Progress Chart")

Teacher-student ratio: 1:6 (for those who cannot swim 50 m)/1:8 (for those who can swim 50 m)

	Pool	Swimming Course Code	Date	No. of Lesson	Weekly on		Available Session	(1 hour per lesson	1)	Fee per Lesson	Tuition per Course	Assessment Date	
		SYS-F	1/7 – 30/9	14	Fri	5:00 pm#	6:00 pm*	7:00 pm*	8:00 pm*		\$1,890	26/8	
	Sun Yat Sen Memorial Park	SYS-A	2/7 – 24/9	13	Sat	9:00 am* 3:00 pm*	10:00 am* 4:00 pm*	11:00 am* 5:00 pm#	12:00 nn#	\$135	\$1,755	27/8	
	SYS-U	3/7 – 25/9	13	Sun	9:00 am*	10:00 am*	11:00 am*			\$1,755	28/8		

Except for temporary closures or match days, parents may bring their own swimming pool plastic slippers and enter the swimming pool area to observe the lesson at their own cost. (Daily temporary closure hours: 12 noon – 1pm; 5pm – 6pm)

Class without specific lanes



泳隊預備班

Swimming Team Prep Course (9 to 13 years old)

Age Group: 5 to 13 years old (HKP1 & HKP3), 5 to 8 years old (HKP4), 9 to 13 years old (HKP2) Skill Level of Student: Those who can swim freestyle 100 m or more, and backstroke or breaststroke 50 m or more Course Details: Level Six to Seven Courses (Based on Win Tin's "Ten Level Swimming Progress Chart") Teacher-student ratio: 1:15

Swimming Course Code	Date	No. of Lesson	Pool	Weekly on	Available Session	Fee per Lesson	Tuition per Course	Assessment Date
LIKDO	4/7 20/0	27	Kennedy Town	Wed	7:00 pm* (1 hour per lesson)	¢120	ć2 F10	25/0.0.24/0
HKP2	1/7 – 30/9	27	Sun Yat Sen Memorial Park	Fri	7:00 pm* (2 hours per lesson)	\$130	\$3,510	26/8 & 31/8

Except for temporary closures or match days, parents may bring their own swimming pool plastic slippers and enter the swimming pool area to observe the lesson at their own cost. (Daily temporary closure hours: 12 noon – 1pm; 5pm – 6pm) Class without specific lanes



Adults (16 years old or above)

Eligibility: Any skill level Teacher-student ratio: 1:8

Pool	Swimming Course Code	Date	No. of Lesson	Weekly on	Available Session (1 hour per lesson)	Fee per Lesson	Tuition per Course	Assessment Date
Sun Yat Sen Memorial Park	SYS-SA	2/7 – 24/9	13	Sat	5:00 pm#	\$135	\$1,755	27/8

Except for temporary closures or match days, parents may bring their own swimming pool plastic slippers and enter the swimming pool area to observe the lesson at their own cost. (Daily temporary closure hours: 12 noon - 1pm; 5pm - 6pm)

* Class without specific lanes

Enrolment and Student Model Code

Enrolment and Acceptance:

- All students who intend to apply (whether new or old) must fill in all information in the application form and submit a proof of payment which meets the specifications (check or bank deposit receipt; please refer to the "How to apply" section on the application form). If bank deposit deeply, please refer to the rhow of apply section of the application frim. If there is missing information on the application form or the proof of payment does not meet the specifications, The Company reserves the right to not to process the application without providing any notice. The Company shall not be held responsible in case the student's application is unsuccessful for this reason.
- All fees required for enrolment must be successfully paid before the start of the swimming courses, otherwise The Company reserves the right to deem the application forfeited. The Company also reserves the right to deny the students attending lessons should there be any unpaid fees.
- The Company reserves the right to reject any applications submitted after the courses have started. If The Company accepts such applications, the students must pay the full cost of the courses
- All students enrolled in the Nurserv and Children Course, Children Course, Adults Course, Swimming Team Preparation Course and Lam Tai Fai Swimming Team Training Course in the previous term must submit an application and pay the fees by the old student manner due to the limited quota of places of each swimming course; otherwise The Company will accept students in the "first come, first serve" manner due to the limited quota of places of each swimming course; otherwise The Company will process their applications as for new students. All new students enrolling in the Nursery and Children Course, Children Course, Adults Course, Swimming Team Preparation Course and Lam Tai Fai Swimming Team Training Course must submit an application by the new student enrolment deadline. Applications submitted or payments application by the new student enrollment deadline. Applications submitted of payments made after the enrollment deadline may cause delayed processing which results in failed application, which The Company shall not be responsible for.

 All students enrolled in the Beginners Prep Course, Nursery Course and Four Style Improvement Course in the previous term will be given priority in acceptance when they
- reapply to the same class and pay the fees by the old student enrolment deadline. All new students applying to the Beginners Prep Course, Nursery Course and Four Style
- students applying to the Beginners Prep Course, Nursery Course and Four Style Improvement Course must submit an application by the new student enrolment deadline and their acceptance will be decided by lottery. Applications submitted or payments made after the enrolment deadline may cause delayed processing which results in failed application, which The Company will individually notify by phone (or partly by SMS) the enrolment status of students who have applied for the Beginners Prep Course and Nursery Course three days prior to the start of the course. For the enrollment before the enrolment deadline of the Nursery and Children Course, Children Course, Adults Course and Swimming Team Preparation Course, The Company will notify the enrolment status of students who have applied for the Swimming Course three days prior to the start of the Swimming Team Preparation Course by SMS. If the students are not accepted to their 1st preferred class, The Company will individually contact the students three days prior to the start of the 1st preferred class to confirm the lesson times of their 2nd and 3rd preferred classes to assist, in order to arrange time for lessons.

- lesson times of their 2nd and 3rd preferred classes to assist, in order to arrange time for lessons. If an application is unsuccessful, The Company will handle the submitted fees according to the student's will. If the student requires a refund, The Company will mail a cheque to the student's address stated on the application form within 30 working days after the start of the class the student applied to. If a student does not meet the requirements for the course, he/she is enrolled in (e.g. insufficient level of swimming skill) as confirmed by the coach during the first lesson, The Company will switch the student to an appropriate course. The student should pay the difference in fees. If the new course costs less than the original course, The Company will handle the exceeding amount according to the student's will. The student may withdraw from the course if he/she is not satisfied with the course switched. Since there have discount on students who applied swimming course continuously for 3 semesters while students who only applied 1 or 2 swimming courses do not have it, the exceeding amount will be counted depends on how many semesters did the student attended. A cheque carrying a partial refund for the remaining lessons will be mailed to the student's address stated on the application form within 30 working days. If there are any extraordinary circumstances, The Company reserves the right to change the coaches, class times and locations.

Arrangements for Leave of Absence and Making up Missed Lessons:

There is no make-up lesson for the first lesson of all swimming courses.

Prerequisites for arranging make-up lesson:

(1) If students apply for sick leave, they must submit a valid medical certificate on the same day or within three days

(2) All leave applications must be applied to the pool manager, course assistant or coach 14 days before class.

- (2) All leave applications must be applied to the pool manager, course assistant or coach 14 days before class.

 The company reserves the right not to process any application for leave that is less than 14 days before the class, and the student will be treated as absenteeism from class on that day without making any make-up arrangements.

 The make-up lesson quota is calculated as follows:
 The number of make-up lessons is determined by the total number of lessons in each swimming class. You can apply for leave every 5 lessons and can arrange one make-up lesson. (e.g. 6 swimming class lessons can apply for 1 make-up lesson, or 13 swimming class lessons can apply for 2 make-up lessons, etc.)

 The Company will arrange for lessons at appropriate skill level for students as make-up lessons. Students may inquire and make arrangement with the pool manager, course assistant or coach regarding issues of make-up lessons. Student must complete all the make-up lessons in the same term. If the student is unable to take the make-up lessons (e.g. failure to arrange a schedule etc.) or unable to finish the make-up lessons within the same term, The Company reserves the right to deem that the student has renounced the make-up lessons and not make further arrangement of make-up lessons. If the student is absent for a make-up lesson, he/she is deemed to have renounced the make-up lesson and The Company will not arrange to make up for the same lesson twice. All arrangements for make-up lessons are not alterable once confirmed.

 All leaves of absence must be handled in the manner of make-up lessons. No refund shall be made for missed lessons.

 Any student who is unable to participate in the swimming class within a short time due to illness or physical injury (students must submit a doctor's certificate) (usually asking for leave for 2 weeks or more), can apply for suspension of class within 1 week after the doctor issues the certificate.

Arrangements for Assessments:

- There will be no assessments for students that have regular courses with less than eight

- lessons.

 For summer term assessments, please refer to the swimming class enrollment form. The Company will reserve the right to change the dates of assessments and inform students of such changes during lessons.

 The Company reserves the right to change the assessment date, and the changed arrangement will be informed to students and parents.

 For students who are absent or take leave of absence during assessment days, The Company will not make-up the assessment for them.

 The Company will issue a "Student Progress Report" at the last lesson of the course. Students who are absent or take leave of absence on that day shall obtain the "Student Progress Report" at the swimming pools within six months after the end of the course. If the assessment results are satisfactory, The Company will recommend the student to join Win Tin Swimmina Team for a systematic competition training throughout the year.

Information on Win Tin Office

Address: Room 1205, Fortress Tower, 250 Kings Road, North Point (MTR Fortress Hill Exit B and turn right)

Fax: 2512 2486

Website: www.wtsc.com.hk E-mail: course@wtsc.com.hk

Office Hours: Monday - Friday 9:30am - 1pm, 2pm - 5pm; Saturday 9:30am - 1pm; Closed on Sundays and public holidays

Other fees:

- New students who enroll in swimming class for the first time can receive a swimming cap in

the first class.

Any student can replace the damaged swimming cap in the form of 1 for 1 (not including man-made damage).

The cost of colleging the cap after the cap is damaged/lost is as follows:

- Any student can replace the damaged swimming cap in the form of the first incoming man-made damage).

 The cost of replacing the cap after the cap is damaged/lost is as follows:

 (1) The swimming cap fee for "Swimming Team Preparation Course" and Four Style Improvement Course is \$30 (charged per time);

 (2) The cap fee for the remaining swimming classes is \$30 (charged per visit). If parents or guardians of students' desire to observe the lessons, they must pay the entrance fee for public swimming pools managed by the Leisure and Cultural Services Department (no entrance is permitted during temporary closure of public swimming pools). For swimming pools NOT managed by the Leisure and Cultural Services Department, please refer to the Swimming Pools section on the application form for observation arrangements. Starting from 1st October 2020, if the student would like to obtain the certificate, The Company will collect an administration fee of HKD 50 for each certificate and student should pick it up personally at The Company office or the swimming pool. For obtaining the certificate application, students must submit the certificate application form together with the application fee to The Company will take two working weeks to handle the application.
- Club staff at the swimming pool. The Company will take two working weeks to habitate are application. If the student would like to obtain the certificate after such period (no certificates overdue for six months or more will be re-issued), The Company will collect a processing fee of HKD 150. The student must pick it up personally at The Company office or the swimming pool. Student is also optional to obtain the certificate by post (Surface Mail), and The Company will collect a processing fee of HKD 220. If student would like to cancel the application due to any personal reason after the application has been submitted successfully, administration fee of HKD\$200 have to be paid for any cancel class.

Course rules:

- Students have to bring the following items to lessons:

 1. Swim cap of The Company (each new student will receive ONE swim cap free of charge during the first lesson);

 2. Swimming suit / swimming trunks;

 3. Swimming goggles;

 4. Outerwear / towel;

 5. Swimming pool slippers (must be slip-proof; please do not wear sandals)

 Do not eat too full before class.

 If student feels sick before lesson, it is suggested that you should seek a doctor as soon as nossible.

- If student feels sick before lesson, it is suggested that you should seek a doctor as soon as possible. To avoid hindrance to the learning progress, The Company does not encourage students to take leave or skip lessons without a sound reason. Only enrolled students are permitted to attend the lessons. Upon discovery that others have attended the lessons instead, The Company will terminate the student's enrolment status immediately and no refund of the fees paid will be made to the student. Students are not allowed to switch to a class of a different time or date by themselves. Upon discovery, The Company reserves the right to terminate the student's enrolment status and no refund of the fees paid will be made to the student. Students must arrive at the meeting place of the swimming pool 15 minutes prior to the start of lessons and be led to the swimming pool by The Company's coach or teaching assistant. Late arrivals are considered an absence and The Company will not arrange for make-up lessons.

- Students must arrive at the meeting place of the swimming pool 15 minutes prior to the start of lessons and be led to the swimming pool by The Company's coach or teaching assistant. Late arrivals are considered an absence and The Company will not arrange for make-up lessons. For safety purposes, at the end of lessons students must follow The Company's coach or teaching assistant in leaving the swimming pool and be dismissed. If the students desire to continue swimming after the lessons, they must be dismissed first and then re-enter the swimming pool on their own (applicable only to students taking lessons at swimming pools managed by the Leisure and Cultural Services Department and dependent on whether the swimming pool is open for public use at that time). If the students (including parents or guardians of students) cause damage to any public property, they must make compensation at the market value.

 The Company does not encourage students to bring valuable items to lessons. The Company is not responsible for any property loss occurred during lessons.

 Students must obey swimming pool regulations and follow the instructions of The Company's staff; otherwise The Company reserves the right to terminate the students' enrolment status and no refund of the fees paid will be made to the students.

 The Company is not responsible for bodily injuries caused by accidents outside the swimming pool area or not during the lessons.

 On the condition that private club swimming pools, school swimming pools and public swimming pools managed by the Leisure and Cultural Services Department are open to the general public, parents or guardians of students may choose to enter to observe the lessons. Yet, the Telford Recreation Club allows only 25 parents with a swimming pool sape per hour in the "Swimming pool Parents' Area", other parents may only go to the "Rooftop Parents' Area" and "Rooftop Locker Room". For swimming pool sapes and rules please inquire with The Company. Those who choose to enter the swimming pool area must ob

Arrangements for Adverse Weather

Arrangements for					
Adverse Weather	Hanselm Amber 199	⊥ 3	#33#38 Red 和I	å 8	333339 Black 黑
PLK Siu Hon Sum Primary School Swimming Pool Heep Yunn School Swimming Pool	Normal	Car	ncelled	Can	celled
La Salle College Heated Swimming Pool	Normal	Normal Can- celled Cancelled		celled	
Other Swimming Pools	Nor	mal		Can	celled

All lessons cancelled due to adverse weather, no compensation lesson will be arranged.

*For more information please visit the Club's website: www.wtsc.com.hk

Inquiry and Enrolment Hotline: 2512 2793