

Win Tin Swimming Centre Ltd **October 2025 – March 2026 Swimming Course Application Form** (Pooi To Primary School)

Attention Applicants!

Jul to Sep 2025 Old Student Enrolment Deadline*:

- 1) 7 September (Oct to Dec 2025)
- 2) 7 December (Jan to Mar 2026)

New Student & Online Enrolment Deadline#:

1) 14 September (Oct to Dec 2025)

2) 14 December (Jan to Mar 2026)

*Any existing student applying after the 'Old student enrolment Deadline' will be regarded as a new student for processing. #Online registrations only accept Children Course

enrollment. (Except swimming pools managed by LCSD) For information on enrolment please refer to the 'Enrolment and Student Model Code' section.

Potential students will be recommended to join the swimming team of Win Tin Swimming Club. With over 30 years of teaching experience, Win Tin Swimming Club has been awarded as the highest score swimming club of Hong Kong China Swimming Association for 15 years consecutively. Win Tin Swimming Club garnered the Boys overall, Girls overall and Club overall championship over 120 times in local important swimming competitions

Application Form Swimmer's Information Please check the relevant optio I I would like to have a recei	ns and fill in all in pt. (Please provide	nformation, otherwise the applic a self-addressed envelope with a \$ 2	cation will not be pro 2.2 stamp affixed, other	ocessed.) erwise the requ	est will not be proces	sed.)					
Name: (Chinese)			(Eng	glish)							
Telephone No. : (Mother's	Mobile)	(Father's Mo	bile)	(Sv	vimmer's Mobile)					
Please provide a telephone	e no. that can re	ceive SMS (short message se	ervice) and Whats	app. (Choos	se only one of the	following.)					
☐ Mother's Mobile ☐ F	ather's Mobile	Other:									
Date of Birth (DD/MM/YYYY) : Sex : Male / Female Attending School : Grade & Class : Grade Class Student No											
Residential Address: (Di	strict, e.g. Tai W	/ai) (Address))	- <i>1</i> 2							
Codes and Times of Sw	imming Cour	rses Applied for									
 by phone to confirm the cl If the student is applying application processing wil The Company will contact 	noice of the 2 nd prefe for "Beginners Pref I be delayed. The Co the parents of stude	erred class or the 3 rd preferred class. o Course" or "Nursery Course", the ompany shall not be held responsible ents accepted to "Beginners Prep Co	. e 2 nd preferred class ar le in case the student's	nd the 3 rd prefe application is	erred class must be fi unsuccessful for this	illed in, otherwise the reason.					
Date of Birth (DD/MM/YYYY): Sex: Male / Female Attending School: Grade & Class: Grade Class Student No. Residential Address: (District, e.g. Tai Wai) (Address) Codes and Times of Swimming Courses Applied for If the student is accepted to the 1st preferred class, Win Tin will not give further notice; if the student is not accepted to the 1st preferred class, Win Tin will contact by phone to confirm the choice of the 2nd preferred class or the 3rd preferred class. If the student is applying for "Beginners Prep Course" or "Nursery Course", the 2nd preferred class and the 3rd preferred class must be filled in, otherwise the application processing will be delayed. The Company shall not be held responsible in case the student's application is unsuccessful for this reason. The Company will contact the parents of students accepted to "Beginners Prep Course" and "Nursery Course" by phone (or partly by SMS) three days prior to the start of the courses, to notify them of the time of the courses. 1st Preferred Class 2nd Preferred Class 3rd Preferred Class											
Swimming Course Code	Time	Swimming Course Code	Time	Swimmin	g Course Code	Time					
1											
2	mmer's Information see check the relevant options and fill in all information, otherwise the application will not be processed.) would like to have a receipt. (Please provide a self-addressed envelope with a \$ 2.2 stamp affixed, otherwise the request will not be processed.) ame: (Chinese)										
3											
Location		Make check pay	able to		Deposit to	bank account					
Swimming courses Oth	ners 泳天湖	序泳中心有限公司 /Win T	Tin Swimming Ce	ntre Ltd.	Hang Seng Ban	k 210-228227-001					

Declaration (Swimmers aged 18 or above or guardians of swimmers aged under 18 must read the following declaration carefully and sign, otherwise the application will not be processed.)

I hereby declare that once I am accepted to the course I have applied to, I will comply with the "Model Codes for Enrolment and Students" established by Win Tin Swimming Centre Ltd / Win Tin Swimming Consultants Ltd. Meanwhile, I declare that I am in good physical condition and capable of participating in the course I have applied to and will not recover compensation from the Company or the staff of the Company in case of physical injury and property loss incurred due to the participation in the activities of the Company

According to the Personal Data (Privacy) Ordinance, I accept Centre Ltd / Win Tin Swimming Consultants Ltd to use my personal data (including name, telephone numbers, email address, home address and correspondence address) for future communication, programme/service promotion and collecting opinions..

Nam	ne of Signer:	(Relationship with Swimmer:) Signat	ure:			
CA	Old Student\$	by C/TR/CQ (#	-	dd	D/	M)	Collected by	on	D/	M	
WT	Input by:		Remarks:					R fm	on	D/	M	

Swimming Course Categories

Students may choose from different types of swimming courses according to their ability, age and goals. There are three different levels of training with different training content:

1 Swimming Training→2 Swimming Team Prep / School Swimming Team→3 Win Tin Swimming Team

Swimming Course	Age Group	Skill Level of Student	Course Details (Based on Win Tin's "Ten-Level Swimming Progress Chart")	Teacher-Student Ratio
Beginners Prep	2-3 years old	From beginners to being able to swim freestyle 5m or less	Preparatory Course	1:2
Nursery	3-4 years old	From beginners to being able to swim freestyle 5m or less	Level One Course	1:4
Nursery and Children*	3-15 years old		Levels One to Six Courses	For those who cannot swim 50m: 1 : 6
Children	5-15 years old	Any skill level [From beginners to those who are proficient in all of the four styles]	[Flexible teaching methods, courses are conducted in wide designated pools/lanes, and students are divided into groups	For those who can swim 50m: 1 : 8
Adults	16 years old or above		according to their ability]	1:8
Swimming Team Prep	Other 5-8 years old La Salle 8-15 years old	Being able to swim freestyle 100m or more, and backstroke 50 m or more and breaststroke 50 m or more	Levels Six to Seven Courses	1:15
Four Styles Improvement	La Salle & Pooi To 6-16 years old Other 8-16 years old	Being able to swim freestyle 200m, backstroke 100m, breaststroke 100m and butterfly stroke 25m	Level Seven Course	1:15

^{*}This course category is designated to be carried out in public swimming pools, and is not available in other pools.

Win Tin's "Ten-Level Swimming Progress Chart"

Consists to ten levels. To ensure students' learning progress and safety, necessary changes will be made to the courses of this program according to the limitations of the arrangement of individual pools.

Level	Training Focus	Course	e Content	Objective
Eight to Ten	Enhance the competition technique of 4 styles.	The middle to advance training system for For details regarding Win Tin swimmi www.wtsc.com.hk	Win Tin's swimming team ng team course content, please visit our website:	Improve personal confidence, determination an resilience, etc. Have opportunities to participate in territory-wide public swimming contests Outstanding performers will be recommended to join the Hong Kong National Squad Training Team
Level	Main Style to Learn	Course Conte	ent and Sequence	Objective/Test
Seven	All 4 styles – Butterfly stroke, backstroke, breaststroke and freestyle	Swimming competition rules Improvement of jump-off, turn and pool-touching finish movements	Improvement of four styles techniques Enhancement of endurance, speed and competition techniques.	Be able to complete 100 m in four styles Be able to complete time test for 50 m freestylt backstroke, breaststroke and butterfly stroke Timed test for 50 m freestyle kicking using a kickboard
Six	Butterfly stroke	Leg and arm technique Arm and leg movement coordination Technique decomposition	Arm and leg movement, and breathing coordination Improvement of four styles' start techniques	Be able to complete 200 m in freestyles, 100 m backstroke and breaststroke, and 50 m butterfly stroke Timed test for 50 m freestyle kicking using a kickboard
Five	Breaststroke	Leg and arm technique Arm movement and breathing coordination Arm and leg movement, and breathing coordination	Treading in water Breaststroke start technique	Be able to complete 100 m in freestyles, 50 m backstroke and 50 m breaststroke Timed test for 50 m freestyle kicking using a kickboard
Four	Backstroke and breaststroke kicking	Freestyle and backstroke technique improvement Freestyle and backstroke distance training	Backstroke jump-off movement Breaststroke kicking and arm movements	Be able to complete 50 m freestyle and 25 m backstroke Timed test for 50 m freestyle kicking using a kickboard Be able to complete 50 m freestyle and 25 m backstroke Be able to complete 50 m freestyle and 25 m backstroke Be able to complete 50 m freestyle and 25 m backstroke Be able to complete 50 m freestyle and 25 m backstroke Be able to complete 50 m freestyle and 25 m backstroke Be able to complete 50 m freestyle and 25 m backstroke Timed test for 50 m freestyle kicking using a kickboard
Three	Freestyle and backstroke	Freestyle and backstroke Basic freestyle jump-off movements	Backstroke arm techniques Coordination of backstroke arm and leg techniques	Be able to complete 25 m freestyle and 12.5 backstroke Timed test for 25 m freestyle kicking using a kickboard Be able to complete 25 m freestyle kicking using a kickboard
Two	Freestyle and backstroke kicking technique	Freestyle arm and leg movements and kicking breathing coordination (with kickboard) Freestyle arm and leg movements and kicking breathing coordination	Backstroke floating and body position Backstroke kicking	Be able to complete 12.5 m freestyle Master basic backstroke kicking
One	Freestyle	Learning basic swimming techniques in a relax way, in a safe and comfortable swimming environment. Basic leg movements and exhalation under water	Coordinate leg movements with breathing (straight arms holding the edge of the swimming pool) Holding kicking and basic arm movements Enhance self-confidence	Master basic breathing technique Float-kicking Basic arm and leg movements and breathin technique Be able to swim 5 m freestyle
Beginners Prep	Swimming interest cultivation and aquatic safety learning	Aquatic safety knowledge learning Cultivate swimming interest through games in water Exhalation under water (blow air bubbles)	Learn moving forward in water Learn freestyle kicking and arm movements using a kickboard	Be able to exhale in water while using a kickboard and finish 5 m freestyle kicking

Hong Kong Pooi To Primary School Indoor Heated Swimming Pool

Address: 3 Fuk Cheung Street, Ma Tau Chung, Kowloon (7th Floor Pool)

(MTR Sung Wong Toi Station Exit B1, approximately 7-minute walk): Bus routes 24, 16, 13D, 106, 108.

Bus 116 passes through Ma Tau Kok Road, Sung Wong Toi Station, and Argyle Street Playground Station.

Water Depth: 1.2m to 1.4m (25m pool), 0.75m (children's pool)

Meeting place: After entering the school, take the elevator on the left to the 7th floor, entrance to the pool.

Remarks:

- 1. The pool area is equipped with a heated/cooled parent observation zone.
- 2. Parents must bring clean plastic slippers (street sandals are not suitable) for free entry to observe the class.
- 3. Each student is allowed to bring a maximum of two parents or guardians into the pool observation area.

25M Heated Swimming Pool



0.75M Children's Pool



Air-conditioned viewing Area

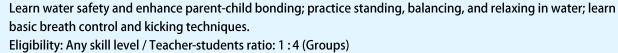


Pooi To Primary School Swimming Pool Rules and Notes:

After entering the school, please follow the instructions to take the elevator to the swimming pool; except for the swimming pool, it is strictly forbidden to enter other areas of the school

- > There is a limit on the number of people in the swimming pool viewing area, and each student is limited to bringing a parent or guardian at most.
- > When parents/guardians take students into the swimming pool, they must show the pick-up and drop-off certificate to the staff to use as a special bracelet for roll call and to receive the parents/guardians of the company.
- > All people (except staff) must enter and exit through the men's/women's changing rooms; the entrance and exit gate of the swimming pool is only for staff.
- Students and parents must wear clean rubber slippers when entering the swimming pool (street slippers or sandals are not suitable)
- ➤ Parents or guardians can watch the students' classes in the viewing area, but please do not go beyond the scope of the viewing area; if there are children accompanying them, the company's staff will give priority to the seats on the lowest floor of the viewing area.
- > Some young or shallow students have the opportunity to be arranged to practice swimming in the children's pool; parents can also choose to watch the class from the glass window of the lobby corridor, but please do not slap or push the glass. The high chairs in the corridor are only suitable for normal use by adults.
- ➤ All people (except staff) who enter the swimming pool are not allowed to take pictures and record videos. If found, a verbal warning will be given for the first time, and will be asked to leave the pool for the second time and not to enter the pool again.
- ➤ If you use electronic products, please keep silent 🔪 to avoid affecting others.
- The items that students need to bring include: swimsuits $\forall v$, swimming goggles, towels, clean rubber slippers (please do not bring sandals) or warm clothes; other swimming class supplies (such as water sleeves, floating boards, etc.) are provided by the company and do not need to carry them by themselves.
- > Students should not eat too much before class =
- > After the swimming lesson, please remember to wipe off the water and put on your clothes to avoid catching a cold, and keep the place dry so as not to affect others and school facilities ...
- ➤ Eating and drinking are strictly prohibited in the swimming pool (except drinking water) and please do not bring glassware.
- ➤ The space in the changing room and the viewing area is limited. Please be polite to each other 📎 and keep the place clean 🍀 ; please do not occupy the bathing room and stay within the viewing area.
- There are lockers in the locker room. If you need to use it, you must bring your own lock or combination lock it; the company will remove the remaining lock or combination lock after the swimming pool is closed, and empty all the items in the locker. The items found will be treated as lost and found. The company will not be responsible for any lost or damaged items related to the use of the locker (including locks or combination locks)
- ➤ Before leaving the swimming pool, please return the special bracelet of parents/guardians to the staff ○
- All schools and swimming pools (except changing rooms) are equipped with CCTV recording systems :
- Anyone who enters the school and the swimming pool must follow the instructions of the school staff/staff of the company; those who do not comply with the rules will be asked to leave the swimming pool.

Parent-Child Class (18 to 35 months)



Notes:

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Each child must be accompanied by one parent or guardian during the class. The accompanying adult does not need to know how to swim but should be comfortable in water.

- To maintain pool hygiene, children who are not yet toilet-trained must wear swim diapers.

Pool	Swimming Course Code	Date	No. of Lesson	Weekly On	Regular Course (October to December 2025) Available Session (45 minutes per lesson)	Fee per Lesson	Tuition per Course	Assessment Date
Pooi To	PT-1FA	4/10 – 27/12	13	Sat	2:00 pm 3:00 pm	Pooi To	\$3,770	6/12
P00110	PT-1FU 5/10 – 28/12	13	Sun	11:00 am 12:00 nn 3:00 pm	\$290	\$3,770	7/12	
Pool	Swimming Course Code	Date	No. of Lesson	Weekly On	Regular Course (January to March 2026) Available Session (45 minutes per lesson)	Fee per Lesson	Tuition per Course	Assessment Date
Pooi To	PT-2FA	3/1 – 28/3	13	Sat	2:00 pm 3:00 pm	Pooi To	\$3,770	7/3
P00110	PT-2FU	4/1 – 29/3	13 Sun 11:00 am 12:00 nn 3:00 pm		\$290	\$3,770	8/3	

Due to Chinese New Year, all swimming classes will be suspended from 16/2/2026 to 19/2/2026.



Nursery Course (3 to 4 years old)

Eligibility: From Beginners to those who can swim freestyle 5m or less Teacher-student ratio: 1:4

Pool	Swimming Course Code	Date	No. of Lesson	Weekly On			t <mark>ober to Decemb</mark> 1 (1 Hour per les		Fee per Lesson	Tuition per Course	Assessment Date
	PT-1CTU	7/10 – 30/12	13	Tue	5:00 pm	6:00 pm	7:00 pm			\$3,770	2/12
	PT-1CF	3/10 – 26/12	13	Fri	4:00 pm 8:00 pm	5:00 pm	6:00 pm	7:00 pm	Pooi To	\$3,770	5/12
Pooi To	PT-1CA	4/10 – 27/12	13	Sat	9:00 am 2:00 pm	10:00 am 3:00 pm	11:00 am 4:00 pm	12:00 nn 5:00 pm	\$290	\$3,770	6/12
	PT-1CU	5/10 – 28/12	13	Sun	9:00 am 2:00 pm	10:00 am 3:00 pm	11:00 am 4:00 pm	12:00 nn		\$3,770	7/12
Pool	Swimming Course Code	Date	No. of Lesson	Weekly On			nuary to March 1 (1 Hour per les		Fee per Lesson	Tuition per Course	Assessment Date
	PT-2CTU	6/1 – 31/3 (Except 17/2)	12	Tue	5:00 pm	6:00 pm	7:00 pm			\$3,480	10/3
	PT-2CTH	1/1 – 26/3 (Except 19/2)	12	Thu	5:00 pm	6:00 pm	7:00 pm			\$3,480	12/3
Pooi To	PT-2CF	2/1 – 27/3	13	Fri	4:00 pm 8:00 pm	5:00 pm	6:00 pm	7:00 pm	Pooi To \$290	\$3,770	13/3
	PT-2CA	3/1 – 28/3	13	Sat	9:00 am 2:00 pm	10:00 am 3:00 pm	11:00 am 4:00 pm	12:00 nn 5:00 pm		\$3,770	7/3
	PT-2CU	4/1 – 29/3	13	Sun	9:00 am 2:00 pm	10:00 am 3:00 pm	11:00 am 4:00 pm	12:00 nn		\$3,770	8/3

Due to Chinese New Year, all swimming classes will be suspended from 16/2/2026 to 19/2/2026.



Children Course (5 to 15 years old)

Eligibility: : Any skill level

Lingibility. Any skill level

Teacher-student ratio : 1 : 6 (for those who cannot swim 50m) / 1 : 8 (for those who swim 50m)

Pool	Swimming Course Code	Date	No. of Lesson	Weekly On	_	•	ober to December of (1 Hour per les	•	Fee per Lesson	Tuition per Course	Assessment Date
	PT-1TU	7/10 – 30/12	13	Tue	5:00 pm	6:00 pm	7:00 pm			\$3,250	2/12
	PT-1F	3/10 – 26/12	13	Fri	4:00 pm 8:00 pm	5:00 pm	6:00 pm	7:00 pm		\$3,250	5/12
Pooi To	PT-1A	4/10 – 27/12	13	Sat	9:00 am 2:00 pm	10:00 am 3:00 pm	11:00 am 4:00 pm	12:00 nn 5:00 pm	Pooi To \$250	\$3,250	6/12
	PT-1U	5/10 – 28/12	13	Sun	9:00 am 2:00 pm	10:00 am 3:00 pm	11:00 am 4:00 pm	12:00 nn		\$3,250	7/12
Pool	Swimming Course Code	Date	No. of Lesson	Weekly On	Regular Course (October to December 2025) Available Session (1 Hour per lesson)				Fee per Lesson	Tuition per Course	Assessment Date
	PT-2TU	6/1 – 31/3 (Except 17/2)	12	Tue	5:00 pm	6:00 pm	7:00 pm			\$3,000	10/3
	PT-2TH	1/1 – 26/3 (Except 19/2)	12	Thu	5:00 pm	6:00 pm	7:00 pm			\$3,000	12/3
Pooi To	PT-2F	2/1 – 27/3	13	Fri	4:00 pm 8:00 pm	5:00 pm	6:00 pm	7:00 pm	Pooi To \$250	\$3,250	13/3
	PT-2A	3/1 – 28/3	13	Sat	9:00 am 2:00 pm	10:00 am 3:00 pm	11:00 am 4:00 pm	12:00 nn 5:00 pm		\$3,250	7/3
	PT-2U	4/1 – 29/3	13	Sun	9:00 am 2:00 pm	10:00 am 3:00 pm	11:00 am 4:00 pm	12:00 nn		\$3,250	8/3

Due to Chinese New Year, all swimming classes will be suspended from 16/2/2026 to 19/2/2026.



Four Style Improvement Course (La Salle & Pooi To: 6 to 16 years old; Others: 8 to 16 years old)

Eligibility: Those who can swim 200 m freestyle, 100 m backstroke, 100 m breaststroke and 25 m butterfly stroke 四式改良班 Teacher-student ratio:1:15

Pool	Swimming Course Code	Date	No. of Lesson	Weekly On	Regular Course (October to December 2025) Available Session (1 Hours per lesson)	Fee per Lesson	Tuition per Course	Assessment Date
	PT-17TU	7/10 – 30/12	13	Tue	6:00 pm		\$2,860	2/12 & 9/12
D T.	PT-17F	3/10 – 26/12	13	Fri	6:00 pm 8:00 pm	Pooi To	\$2,860	5/12 & 12/12
Pooi To	PT-17A	4/10 – 27/12	13	Sat	12:00 nn 2:00 pm 5:00 pm	\$220	\$2,860	6/12 & 13/12
	PT-17U	5/10 – 28/12	13	Sun	9:00 am 12:00 nn 4:00 pm		\$2,860	7/12 & 14/12
	Swimming		No. of	Weekly	Regular Course (January to March 2026)	Fee per	Tuition	
Pool	Course Code	Date	Lesson	On	Available Session (1 Hour per lesson)	Lesson	per Course	Assessment Date
							_	
	PT-27TU	6/1 – 31/3 (Except 17/2)	12	Tue	6:00 pm		\$2,640	3/3 & 10/3
	PT-27TU PT-27TH		12 12	Tue Thu	6:00 pm		\$2,640 \$2,640	3/3 & 10/3 5/3 & 12/3
Pooi To		(Except 17/2) 1/1 – 26/3			<u>'</u>	Pooi To \$220		, ,
Pooi To	PT-27TH	(Except 17/2) 1/1 – 26/3 (Except 19/2)	12	Thu	6:00 pm		\$2,640	5/3 & 12/3

Due to Chinese New Year, all swimming classes will be suspended from 16/2/2026 to 19/2/2026.



Adults (16 years old or above) Eligibility: Any skill level

Teacher-student ratio: 1:8

Pool	Swimming Course Code	Date	No. of Lesson	Weekly On	Regular Course (October to December 2025) Available Session (1 Hour per lesson)	Fee per Lesson	Tuition per Course	Assessment Date
	PT-1STU	7/10 – 30/12	13	Tue	7:00 pm		\$3,250	N/A
Pooi To	PT-1SF	3/10 – 26/12	13	Fri	7:00 pm 8:00 pm	Pooi To \$250		N/A
	PT-1SU	5/10 – 28/12 13 Sun 10:00 am			\$3,250	N/A		
Pool	Swimming Course Code	Date	No. of Lesson	Weekly On	Regular Course (January to March 2026) Available Session (1 Hour per lesson)	Fee per Lesson	Tuition per Course	Assessment Date
	PT-2STU	6/1 – 31/3 (Except 17/2)	12	Tue	7:00 pm		\$3,000	N/A
D	PT-2STH	1/1 – 26/3 (Except 19/2)	12	Thu	7:00 pm	Pooi To	\$3,000	N/A
Pooi To	PT-2SF	2/1 – 27/3	13	Fri	7:00 pm 8:00 pm	\$250	\$3,250	N/A
	PT-2SU	4/1 – 29/3	13	Sun	10:00 am		\$3,250	N/A

Due to Chinese New Year, all swimming classes will be suspended from 16/2/2026 to 19/2/2026.

Application methods

A) Apply online* (Except swimming pools managed by LCSD)

(Online Enrolment Date: 1) 15 May to 14 September (October to December 2025)

2) 15 May to 14 December (January to March 2026)

Step 1

Set up a member's account (For parents to log in)

Step 2

Set up a swimmer's account (Parents may use the same member's account to register more than one swimmer)

Step 3

Select swimming course and swimmer to enrol

Step 4

Pay tuition fees with credit card

- * If the online application is successful, the Company will send an SMS to confirm application with the parent. The system will automatically compute the applicable amount of the special offer to ensure the correct payment.
- * If the student desires to use the remaining amount from the previous term, special offer from the previous term, or any gift certificate, please do not use the online application system.

B) Submit paper application form

Step 1

Fill in all information about the swimmer

Step 2

Fill in the desired courses and times

Step 3

Prepare a cheque of the required amount or a bank deposit receipt

* We do not accept cash.

Step 4

Submit the application form along with the cheque or bank deposit receipt to the Company's office personally or by mail or deliver the same to the Company's swimming pool staff personally

Submitting payment by cheque or bank deposit receipt or screenshot confirming a successful FPS transaction:

- Make the cheque payable to: Win Tin Swimming Centre Ltd. (We do not accept promissory notes and postal money orders.)
- Please deposit money to the Company's bank account: Hang Seng Bank account no. 210-228227-001
- Be sure to write on back of cheque or bank deposit receipt: Name of applicant, contact telephone no., swimming course code and time, name of attending school and form and course



泳天轉數快 QR Code WTSC Win To Too

- 1. When using online application, applicants can find out the application result instantly. Paper applications are processed on a "first come, first serve" basis (Except Beginners Prep Course & Nursery Course) and applicants will have to wait for the Company's staff to process the applications. We do not accept applications over the telephone or on-site applications when the course starts. If applicants pay by bank deposit, they may submit application forms and bank deposit receipts by fax(2512-2486) or by e-mail (course@wtsc.com.hk).
- 2. Each applicant using the paper application form must submit one application form. Do not use one application form for two or more applicants.
- 3. All applicants using paper application form must submit the application forms to the Company's office for processing by the enrolment deadline specified by the Company (application forms collected at the swimming pools will take one to two working days to be delivered to the office). The Company will process overdue applications only when there are vacancies in the swimming course.

Information on Win Tin Office

Other information on Application

Address: Room 1205, Fortress Tower, 250 Kings Road, North Point

(MTR Fortress Hill Exit B and turn right)

Fax: 2512 2486 Website: www.wtsc.com.hk E-mail: course@wtsc.com.hk

Office Hours: Monday — Friday 9:30am — 1pm, 2pm — 5pm; Saturday 9:30am — 1pm; Closed on Sunday and public holidays

Inquiry and Enrolment Hotline: 2512 2793 /

Whatsapp: 68866639 (Office) / 64669912 (Swimming Pool)



查詢 6466 9912

Enrolment and Student Model Code

Enrolment and Acceptance:

- All students who intend to apply (whether new or old) must fill in all information in the application form and submit a proof of payment which meets the specifications (check or bank deposit receipt; please refer to the "How to apply" section on the application form). If there is missing information on the application form or the proof of payment does not meet the specifications, The Company reserves the right to not to process the application without the specifications, The Company reserves the right to not to process the application without providing any notice. The Company shall not be held responsible in case the student's application is unsuccessful for this reason.

 All fees required for enrolment must be successfully paid before the start of the swimming courses, otherwise The Company reserves the right to deem the application forfeited. The
- Company also reserves the right to deny the students attending lessons should there be any unpaid fees.

 The Company reserves the right to reject any applications submitted after the courses have started. If The Company accepts such applications, the students must pay the full cost of
- the courses. All students enrolled in the Nursery and Children Course, Children Course, Adults Course, Swimming Team Preparation Course and Lam Tai Fai Swimming Team Training Course in the previous term must submit an application and pay the fees by the old student enrolment deadline, and The Company will accept students in the "first come, first serve" manner due to the limited quota of places of each swimming course; otherwise The Company will process their applications as for new students. All new students enrolling in the Nursery and Children Course, Children Course, Adults Course, Swimming Team Preparation Course and Lam Tai Fai Swimming Team Training Course must submit an application by the new student enrolment deadline. Applications submitted or payments made after the enrolment deadline may cause delayed processing which results in failed application, which The Company shall not be responsible for. Company shall not be responsible for.
- deadline may cause delayed processing which results in failed application, which The Company shall not be responsible for. All students enrolled in the Beginners Prep Course, Nursery Course and Four Style Improvement Course in the previous term will be given priority in acceptance when they reapply to the same class and pay the fees by the old student enrolment deadline. All new students applying to the Beginners Prep Course, Nursery Course and Four Style Improvement Course must submit an application by the new student enrolment deadline and their acceptance will be decided by lottery. Applications submitted or payments made after the enrolment deadline may cause delayed processing which results in failed application, which The Company will not be responsible for. The Company will individually notify by phone (or partly by SMS) the enrolment status of students who have applied for the Beginners Prep Course and Nursery Course three days prior to the start of the course. For the enrollment before the enrolment deadline of the Nursery and Children Course, Children Course, Adults Course and Swimming Team Preparation Course by SMS.

 If the students are not accepted to their 1st preferred class, The Company will individually contact the students three days prior to the start of the Swimming Team Preparation Course there days prior to the start of the Swimming Team Preparation Course three days prior to the start of the Swimming Team Preparation Course three days prior to the start of the Swimming Team Preparation Course three days prior to the start of the Swimming Team Preparation Course three days prior to the start of the Swimming Team Preparation Course three days prior to the start of the Swimming Team Preparation Course three days prior to the start of the Swimming Team Preparation Course three days prior to the start of the Swimming Team Preparation Course three days prior to the start of the Swimming Team Preparation Course three days prior to the start of the Swimming Team Preparation Course three days prior

- lesson times of their 2nd and 3rd preferred classes to assist, in order to arrange time for lessons. If an application is unsuccessful, The Company will handle the submitted fees according to the student's will. If the student requires a refund, The Company will mail a cheque to the student's address stated on the application form within 30 working days after the start of the class the student applied to. If a student does not meet the requirements for the course, he/she is enrolled in (e.g. insufficient level of swimming skill) as confirmed by the coach during the first lesson, The Company will switch the student to an appropriate course. The student should pay the difference in fees. If the new course costs less than the original course, The Company will handle the exceeding amount according to the student's will. The student may withdraw from the course if he/she is not satisfied with the course switched. Since there have discount on students who applied swimming course continuously for 3 semesters while students who only applied 1 or 2 swimming courses do not have it, the exceeding amount will be counted depends on how many semesters did the student attended. A cheque carrying a partial refund for the remaining lessons will be mailed to the student's address stated on the application form within 30 working days.

 If there are any extraordinary circumstances, The Company reserves the right to change the coaches, class times and locations.

Arrangements for Leave of Absence and Making up Missed Lessons: No make-up lessons are allowed for the "Swimming Team Prep Course". There is no make-up lesson for the first lesson and assessment day of all swimming

- - courses.
 Prerequisites for arranging make-up lesson:
 (1) If students apply for sick leave, they must submit a valid medical certificate on the same day or within three days
 (2) All leave applications must be applied to the pool manager, course assistant or coach 14 days before class.

- (2) All leave applications must be applied to the pool manager, course assistant or coach 14 days before class.

 The company reserves the right not to process any application for leave that is less than 14 days before the class, and the student will be treated as absenteeism from class on that day without making any make-up arrangements.

 The make-up lesson quota is calculated as follows:

 The number of make-up lessons is determined by the total number of lessons in each swimming class. You can apply for leave every 5 lessons and can arrange one make-up lessons. (e.g. 6 swimming class lessons can apply for 1 make-up lesson, or 13 swimming class lessons can apply for 1 make-up lesson, or 13 swimming class lessons and salve lessons, etc.)

 The Company will arrange for lessons at appropriate skill level for students as make-up lessons. Students may inquire and make arrangement with the pool manager, course assistant or coach regarding issues of make-up lessons. Student must complete all the make-up lessons in the same term. If the student is unable to take the make-up lessons (e.g. failure to arrange a schedule etc.) or unable to finish the make-up lessons within the same term, The Company reserves the right to deem that the student has renounced the make-up lessons and not make further arrangement of make-up lessons. If the student is absent for a make-up lesson, he/she is deemed to have renounced the make-up lessons and The Company will not arrange to make up for the same lesson twice. All larrangements for make-up lessons are not alterable once confirmed.

 All leaves of absence must be handled in the manner of make-up lessons. No refund shall be made for missed lessons.

 Any student who is unable to participate in the swimming class within a short time due to illness or physical injury (students must submit a doctor's certificate) (usually asking for leave for 2 weeks or more), can apply for suspension of class within 1 week after the doctor issues the certificate).

- issues the certificate

Arrangements for Assessments:

- There will be no assessments for students that have regular courses with less than eight

- lessons.

 For summer term assessments, please refer to the swimming class enrollment form. The Company will reserve the right to change the dates of assessments and inform students of such changes during lessons.

 The Company reserves the right to change the assessment date, and the changed arrangement will be informed to students and parents.

 For students who are absent or take leave of absence during assessment days, The Company will not make-up the assessment for them.

 The Company will issue a "Student Progress Report" at the last lesson of the course. Students who are absent or take leave of absence on that day shall obtain the "Student Progress Report" at the swimming pools within six months after the end of the course. If the assessment results are satisfactory, The Company will recommend the student to join Win Tin Swimming Team for a systematic competition training throughout the year.

Other fees:

- New students who enroll in swimming class for the first time can receive a swimming cap in
- Any student can replace the damaged swimming cap in the form of 1 for 1 (not including man-

- the first class.

 Any student can replace the damaged swimming cap in the form of 1 for 1 (not including manmade damage).

 The cost of replacing the cap after the cap is damaged/lost is as follows:

 (1) The swimming cap fee for "Swimming Team Preparation Course" and Four Style
 Improvement Course is \$30 (charged per time);

 (2) The cap fee for the remaining swimming classes is \$30 (charged per visit).

 If parents or guardians of students' desire to observe the lessons, they must pay the entrance
 fee for public swimming pools managed by the Leisure and Cultural Services Department (no
 entrance is permitted during temporary closure of public swimming pools). For swimming pools

 NOT managed by the Leisure and Cultural Services Department, please refer to the Swimming
 Pools section on the application form for observation arrangements.

 Starting from 1st October 2020, if the student would like to obtain the certificate, The Company
 will collect an administration fee of HKD 50 for each certificate and student should pick it up
 personally at The Company office or the swimming pool. For obtaining the certificate by post
 (Surface Mail), The Company will collect an administration fee of HKD 120. For the sake of
 processing the certificate application, students must submit the certificate application form
 together with the application fee to The Company will take two working weeks to handle the
 application.

 If he student would like to obtain the certificate after such period (no certificates overdue for
- aghleation. If the student would like to obtain the certificate after such period (no certificates overdue for six months or more will be re-issued), The Company will collect a processing fee of HKD 150. The student must pick it up personally at The Company office or the swimming pool. Student is also optional to obtain the certificate by post (Surface Mail), and The Company will collect a processing fee of HKD 220. If student would like to cancel the application due to any personal reason after the application has been submitted successfully, administration fee of HKD\$200 have to be paid for any cancel class.

Course rules:

- Students have to bring the following items to lessons:

 1. Swim cap of The Company (each new student will receive ONE swim cap free of charge during the first lesson);

 2. Swimming suit / swimming trunks;

 3. Swimming goggles;

 4. Outerwear / towel;

 5. Swimming pool slippers (must be slip-proof; please do not wear sandals)

 Do not eat too full before class.

 If student feels sick before lesson, it is suggested that you should seek a doctor as soon as possible.

- If student feels sick before lesson, it is suggested that you should seek a doctor as soon as possible. To avoid hindrance to the learning progress, The Company does not encourage students to take leave or skip lessons without a sound reason. Only enrolled students are permitted to attend the lessons. Upon discovery that others have attended the lessons instead, The Company will terminate the student's enrolment status immediately and no refund of the fees paid will be made to the student. Students are not allowed to switch to a class of a different time or date by themselves. Upon discovery, The Company reserves the right to terminate the student's enrolment status and no refund of the fees paid will be made to the student.

 Students must arrive at the meeting place of the swimming pool 15 minutes prior to the start of lessons and be led to the swimming pool by The Company's coach or teaching assistant. Late arrivals are considered an absence and The Company will not arrange for make-up lessons.

- of lessons and be led to the swimming pool by The Company's coach or teaching assistant. Late arrivals are considered an absence and The Company will not arrange for make-up lessons.

 For safety purposes, at the end of lessons students must follow The Company's coach or teaching assistant in leaving the swimming pool and be dismissed. If the students desire to continue swimming after the lessons, they must be dismissed first and then re-enter the swimming pool in their own (applicable only to students taking lessons at swimming pools managed by the Leisure and Cultural Services Department and dependent on whether the swimming pool is open for public use at that time). If the students (including parents or guardians of students) cause damage to any public property, they must make compensation at the market value. The Company does not encourage students to bring valuable items to lessons. The Company is not responsible for any property loss occurred during lessons.

 Students must obey swimming pool regulations and follow the instructions of The Company's staff; otherwise The Company reserves the right to terminate the students' enrolment status and no refund of the fees paid will be made to the students.

 The Company is not responsible for bodily injuries caused by accidents outside the swimming pool area or not during the lessons.

 On the condition that private club swimming pools, school swimming pools and public swimming pools managed by the Leisure and Cultural Services Department are open to the general public, parents or guardians of students may choose to enter to observe the lessons. Yet, the Telford Recreation Club allows only 28 parents per hour in the "Swimming Pool Parents' Area"; other parents may only go to the "Rooftop Parents' Area" and "Rooftop Locker Room". For swimming pool sapeses and rules please inquire with The Company. Those who choose to enter the swimming pool sarea must obey the swimming pool regulations, wear their own swimming pool sapes have the summing pool supers or use the slipper

Arrangements for Adverse Weather

Arrangements for							
Adverse Weather	村雷縣 Thunkeston	Amber [5]	⊥ 3	が正 Red 和	♣ 8	別別 Black 黑	
PLK Siu Hon Sum Primary School Swimming Pool Heep Yunn School Swimming Pool	Normal		Cancelled		Cancelled		
La Salle College Heated Swimming Pool	Normal			Can- celled		Cancelled	
Other Swimming Pools		Normal				celled	

- All lessons cancelled due to adverse weather, no compensation lesson will be arranged
 - *For more information please visit the Company's website: www.wtsc.com.hk